Staff Officer's Orientation

Assistant Chief of Staff,
G4

As of 20 Oct 05

G4

Where & What We Do

Provide policy, guidance, evaluation and planning on all aspects of 21st TSC internal logistics, less Class III(B), Class V and Class VIII. Coordinate deployment, sustainment, redeployment and reconstitution operations in support of USAREUR, EUCOM, JCS and NATO military objectives.

Location: Panzer Kaserne, Building 3002, 3rd floor

Email: aergd@hq.21tsc.army.mil

G4 Organizational Structure

G4
LTC MORRIS 484-7302
D/G4
MR. JOSHUA 484-7562

ADMINISTRATION
SPC SALINAS 484-7992
VACANT (1)

G4 SGM
MSG FARMER 484-7178

MAINTENANCE
MR. HANNAN 484-8105
MR. HAND 484-7299
MR. AMBRIZ 484-7444
CW3 COFFMAN 484-7201
SSG RODGERS 484-7804

MAIT
MR. BOUCK 484-8188
MR. WHIPPLE 484-7198
MR. TOLBERT 484-7295
MR. WILSON 484-8481
MR. PEHL 484-7196
MR. CHROUST 484-7295
MR. DUPREE 484-7295

SUPPLY
MR. BARRANTE 484-6011
MR. GLASPER 484 7440
MS. RAY 484 7202
MS. HENRY 484-7235
SFC IRVING 484-8261
SSG REED 484- 8464

ENGINEERING
MR. MAHAN 484 7180
MAJ McCORMICK 484 7312
MR. DAUTERMANN 484-8734
CPT FAUST 484-8180

TRANSPORTATION
CPT DRESKLER 484-7178
MS. HOFFMANN 484-8298

Total 30 +/- Personnel

FOOD SERVICE
CW3 SPARKS 484-7242
MSG CLEVELAND 484-7246

Major Responsibilities

Division:	Major Responsibility:
ADMINISTRATION	*Responsible for all Military & Civilian personnel actions, rosters etc.
reports,	*Review, Staff & Research all correspondence, draft
documentation, regulations, policies & G4 directives	*Provide administrative guidance and assistance to G4 Action Officers

Major Responsibilities
(continued)

Division:	Major Responsibility:
ENGINEERING	*Principle engineer advisor to the command on all engineer related issues *Assist with Facility Master Planning (ASG) *Assist with Facility Stationing Actions (BSB) *Develop Construction Requests (Unit) *Assist with Design Review (DPW) *Primary Liaison with DPWs

Major Responsibilities
(continued)

Division:	Major Responsibility:
FOOD SERVICE	*Provide recommendations, policy, evaluations and training for food service facilities operated by 21st TSC units & command
92Gs in the	*Supervise the annual Philip A. Connelly Awards Program, CG's Best Dining Facility, culinary & food service incentive programs
	*Advise commanders on Class I distribution plans
	*Advise commanders on the Army Field Feeding System

Major Responsibilities
(continued)

Division:	Major Responsibility:
SUPPLY III(B), V	*Provide staff oversight on all commodities except Class & VIII *Gather data and report monthly on command performance and readiness *Assist units with solving equipment on-hand shortfalls *Assist deploying units with shortages *Conduct on-site Organizational Inspections visits, SAVs, CSDPs, SEAs etc.

Major Responsibilities
(continued)

Division:	Major Responsibility:
MAINTENANCE ASSISTANCE AND INSTRUCTION TEAM (MAIT)	
Certification	*Provide assistance and instruction to units of 21st TSC *Provide the CG with an assessment of trends & the command's PMCS program *Conduct the User-Level Maintenance Cadre training program *Publish Logistics FACT sheets, MAIT Guide, & numerous Bulletins, all of which are posted on the G4 MAIT Homepage

Major Responsibilities
(continued)

Division:	Major Responsibility:
MAINTENANCE	*Perform special studies & visit 21st TSC units to assist, evaluate & inspect
	*Evaluate units for Maintenance & Army Award For Excellence Awards
	*Accomplish organizational level maintenance evaluations
	*Functional proponent for all maintenance Ideas for Excellence suggestions (Army Program)
	*Perform Logistics portion of Command Inspection evaluation
	*Oversee submissions of unit maintenance Phoenix Award profiles for the DoD Program

Major Responsibilities
(continued)

Division:	Major Responsibility:
TRANSPORTATION	*Internal support for 21st TSC units on deployment & redeployment *Provide guidance & assistance to 21st TSC units movement officer for all movements (personnel & equipment) *Review & Staff Annual Transportation awards packets *Review & Staff 21st TSC draft transportation regulations, policies & directives

Three Most Important Things to Remember About the G4

We provide guidance on Logistics policy and procedures for internal operations

We support worldwide United States Armed Forces, NATO and United Nations Military Missions (i.e. OJF/TFAS)

OUR MISSION – SERVICE TO THE SOLDIER